

Section B – to be completed by the ITT Co-ordinator

- ❑ Please complete this section using type or **BLACK** or **DARK BLUE** ink.

All candidates must have a supporting school in place to be considered eligible for the Graduate Teacher Programme / Overseas Trained Teacher Programme.

NB The school (and the department for Secondary subjects) must be graded satisfactory or better in the most recent Ofsted inspection. Schools in special measures are ineligible to host trainees on the GTP or OTTP.

- ❑ Schools have been asked to host a school-based recruitment task to aid the selection of candidates they wish to put forward for the GTP. Please note that the result of this recruitment task will contribute 30% to their overall STTP interview score. The results of the task must therefore be submitted with this application. If results of the school-based task are not available, the applicant will only be able to score a maximum of 70% at STTP interview which may influence the likelihood of being offered a place on the programme. Copies of the school based task and grading criteria can be obtained from the VLE www.southendttp1.com/secure/ or by contacting STTP directly.

- ❑ Please confirm whether qualification certificates have been seen and/or verified

- ❑ If the candidate has failed or been withdrawn from a previous ITT programme this may affect the funding available for their place. Please include a letter from the previous ITT provider stating reasons for failure or withdrawal and outline why the school feels the candidate is more likely to succeed now.

- ❑ As the employer, the school is responsible for all pre-employment checks therefore we ask you to confirm medical and CRB checks have been satisfactorily carried out and references taken up. If the candidate is not a national of the European Economic Area, he or she must have a valid work permit.

- ❑ Please sign and date this eligibility checklist on section B of the application form and the statements on page 2 of this document.

School Information

Trainees must teach across at least two consecutive key stages/age ranges and have experience of teaching in at least two schools to achieve QTS. The School must also commit to the following trainee entitlements:

- a fair and timely selection process in line with the TDA entry requirements for Initial Teacher Education www.tda.gov.uk/partners/guidance
- personalized training plans that take full account of any prior achievement;
- a minimum of 60 days of training for salary and training grant funded trainees*;
- tuition from appropriately qualified persons, exposure to and immersion in suitable and varied learning environments;
- opportunities for personal and professional development and reflection on practice;
- an assessment process which offers supportive, developmental feedback, regular reports on progress; a moderated system for grading progress and making final judgements. Assessment feeds into profiles which can be linked to the newly qualified teachers' career entry and development profiles for continuous professional development;
- access to appropriate resources, guidance and support in order to progress to QTS.
- provision of a suitable subject mentor (with at least 2 years teaching experience) to meet with the trainee for at least an hour on a weekly basis.

*I confirm if we are awarded a salary and training grant funded place that this trainee will be supernumerary and that the school is able to comply with the GTP trainee entitlements as outlined above.

*this trainee will not be supernumerary

*please delete as applicable

This trainee has successfully completed the school-based recruitment task and I can confirm that they will be employed as an unqualified teacher for the duration of the programme, if successful in gaining a place.

Signed: Title.....

Schools will be given a Partnership Agreement outlining the full terms and conditions of GTP / OTTP placement before the trainee begins the programme. If you would like to discuss any further details, or request a copy of the school-based recruitment task, please contact us at the STTP office on 01702 328262.